

Town of Russiaville, Indiana
Regular Council Meeting
Russiaville Town Hall
January 15, 2018

Council Present – Jeff Lipinski, Don Parvin, Rob Hewitt, and Kyle Parvin

Jeff Lipinski opened the meeting.

Resolution 2018-03, approving and adopting an economic development plan that had been previously approved by the Plan Commission board with Resolution 2018-02, was presented. Resolution 2018-03, approved and adopted by the Town of Russiaville Redevelopment Commission conforming to the plan of development. Don Parvin made a motion to accept Resolution 2018-03. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Prayer was given by Ned Sutherland from The First Baptist Church in Russiaville.

Elections for 2018 Council –

Rob Hewitt made a motion to nominate Jeff Lipinski for President. Don Parvin seconded, and the motion carried with Rob, Don, and Kyle voting for passage. Jeff Lipinski accepted the Presidency.

Rob Hewitt made a motion to nominate Don Parvin for Vice President. Kyle Parvin seconded, and the motion carried with Rob, Kyle, and Jeff voting for passage. Don Parvin accepted the Vice Presidency.

The minutes from the previous meetings were approved.

Plan Commission – Mike Kanable was present and stated there was no new business. They did meet just previous to this council meeting and approved the TIF District area, with Resolution 2018-02.

They also elected new officers for the Plan Commission –

Mike Kanable – President, Dirk Hopwood – Vice President, Zach Parvin – Secretary

Board on Zoning Appeals – No one present to report.

Russiaville Historical Society – Marsha Berry was present to give an update on the Interurban Station. Handicapped ramp has been put into the Dynamo room. Trying to schedule a mason to fix the raise on the door, it is old clay brick. Heating and air guy has committed to do it, but the weather has not allowed yet.

Park and Tree Board – Officers were presented last month. Don Parvin made a motion to approve these officers as follows: Jill Newby – President, Rick Homkes, Vice President, Erica Parvin – Secretary, Ashley Wyrick – Treasurer. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

P&T Board gave a list of their accomplishments and goals.

Proclamation of Arbor Day in the Town of Russiaville resolution# 2018-01 was presented. Don Parvin made a motion to pass resolution 2018-01. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Don Parvin asked Dave Kieser about sound deadening buffers at the Community Center. Echoing is a big issue with the building.

Don Parvin brought forth Ordinance 2018-01 establishing an advisory Park and Tree Board. Don Parvin made a motion to accept this on the first reading. Rob seconded, and the motion carried with Don, Rob, and Kyle voting for passage on first reading.

Don Parvin brought forth Ordinance 2018-02 establishing the planning and maintenance of trees under the jurisdiction of Russiaville. Don Parvin made a motion to accept this on the first reading. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage on first reading.

Don Parvin asked about the money brought in from the tractor pulls and festivities in 2017. Megan said she was unsure as she had not received anything, but would ask Rhiannon Thompson about this.

Dave Kieser present said the RTP environmental was approved. Specs will be to Park Board in February, and we will go out for bid in March.

Summer Fest – No one is present to report.

Street and Wastewater – Mike Collins was present and gave a written report. Mike added that the clarifier tank in New London did not freeze completely over so they did not have to get IDEM involved. The skimmer arm broke a shear pin and they had that repaired.

Mike also found a class for him to go to get his license for wastewater. Alliance of Indiana will put this on for 6 weeks every Thursday, beginning February 1st, in Cicero. The cost of the class is \$400.00.

Rob Hewitt made a motion to approve for Mike Collins to sign up for this class for \$400.00 and for use of the Town truck and fuel to get back and forth from the class for the 6-week period 9am – 3pm on Thursdays. Don Parvin seconded, and the motion carried with Rob, Don, and Kyle voting for passage.

Marshal – Written report was given. Randy Vannatter was present and added that Jeff Davidson starts his FTO Training on Wednesday. Carl Swan started getting paid last week. Both Jeff and Carl have uniforms now.

Randy said he was approached about having a police vehicle donated to the Town. It is an anonymous donation. It is fully equipped. Randy would like approval to get this vehicle. It is a brand new all wheel drive Dodge Durango. Cost to the Town will be insurance and fuel. Rob Hewitt made a motion to accept the donation of the New Dodge Durango. Corbin King asked the value of the vehicle. Randy said \$33,000.00. Kyle Parvin seconded, and the motion carried with Rob, Kyle, and Don voting for passage.

Treasurer's Report – Megan Reel gave reports printed from the computer, however, they still reflect end of 2017 balances and will until end of year gets done.

Jeff Lipinski interjected that he had the large check from the closing of the functional building on Friday. He did not feel comfortable holding on to this, so he gave it to Randy to put in the safe until Megan was back in office to out it in the bank. Jeff Lipinski also said that we were charged for the taxes, but we should not have been as we do not pay taxes. We will get another check for these taxes

in the amount of \$27,000.00. Corbin King will take care of this. It was still listed under Functional Devices for tax purposes and it should have been the Town.

Megan Reel also stated that the 1782 came in approving our budget for 2018. Megan said she would sign it and return it to the DLGF to finish the process. Don would like to set a date sometime for a meeting with Megan, Don, and Jeff to discuss where we are going this year with our budget.

Ned Sutherland from the First Baptist Church was present to discuss un-isolating churches from what is going on in town. Ned would like to have Arvin Olsen from Faith Church would like to come and do a community forum on this issue. They would like to do it on March 7th at 6:30pm at the community center. Everyone is invited. Don Parvin made a motion to allow them to do the community forum at the community center on the above date for do charge. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Don Parvin brought up the meeting that was on January 10, 2018 that was here at the town hall with Don Parvin, Dave Kieser, Megan Reel, Mike Kanable, and Craig Thompson. Permit fees were discussed so everyone knew the fees associated with permitting of all structures and fences, etc.

TIF – There has been a TIF board meeting and things are going well.

635 N. Union St. – Corbin reported this property had sold. Megan Reel asked if liens could still be filed. Corbin and her will check into this.

Jeff Davidson – Corbin will work with Mr. Davidson on the abatement process.

Steve Jones asked about the easements that he needs. Corbin and member of the council with notify the people of properties involved.

New London Grant – Don Parvin made a motion to NOT allow the tap fee for \$500.00 per connection. Kyle Parvin seconded, and the motion carried with Don, Kyle, and Rob voting for passage.

Dave Kieser – Dave gave a status report. The Zoning fee ordinance, fee schedule, is in effect but this needs to be advertised. Dave will get with Megan to get this done.

Storm water preliminary engineering report – This should be done by the end of January and we will be able to apply for funds.

Received something in mail from DHPA, we don't need to do anything else with this.

Sidewalk and lighting project (rural business and development grant) the application in due March 31st. Dave said this can be applied for every year.

Interurban Station - the national registry is being worked on for this. At some point we need to apply for a grant to do ADA accessible for Interurban Station. Dave suggested we get a quote for this.

Dave Kieser also had an On-Call Planning and Engineering Services Agreement for his services in 2018. Don Parvin made a motion to accept this agreement with Mr. Kieser. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Steve Jones asked about the sign he wants to put up at the new business. He was under the impression the permit for a sign was grandfathered in under his permit to build. Jeff Lipinski said that he did tell Steve Jones this. Don Parvin made a motion for the sign to be grandfathered in and be part of his original building permit. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Comp time – this is being worked on by Rob Hewitt and Dave Kieser

Don Parvin would like Jeff Lipinski, Dave Kieser, and himself (Don Parvin) work on a new employee handbook.

Don Parvin said the Community Crossings Grant paperwork was sent in January 10th.

Waste Management schedule and Spring and Fall cleanup dates were sent to us. Everyone has a copy and it is on the bulletin board.

Don Parvin will contact Rice Tree Co. for our annual Tree Service agreement.

Police Station ramp will be done this spring.

Holiday/Board Meeting schedule – a preliminary schedule was given to council. Rob Hewitt would like Christmas Eve and New Year's Eve to be full days off instead of half days. They also changed Columbus Day, we will not have Columbus Day off. There will be 12 holidays that Town employees get off – new schedule will be put with employee handbook and posted on bulletin board. Rob Hewitt made a motion to allow this new holiday schedule. Kyle Parvin seconded, and the motion carried with Rob, Kyle, and Don voting for passage.

There are also some changes that would like to be made for meeting dates. In January, February, and October, regular council meetings will be on the 4th Monday instead of the 3rd Monday. January and February – there is always a holiday on the 3rd Monday and fall break is always the 3rd Monday in October. Don Parvin made a motion to allow these changes beginning February 2018 and remaining this way. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Phone contract – Megan gave everyone numbers for renewing our phone contract. Prices were given from AT&T and Comcast. Jeff said he would like look at the info and then decide. Megan said she would need answer soon as the contract runs out with AT&T in the middle of February, so we need to know what we are doing. Don Parvin made a motion to allow Jeff Lipinski and Megan Reel to deal with the phone contract and make a decision.

A chicken ordinance is being considered.

There being no further business to be brought before the council, the claims were presented and approved.

Rob Hewitt made a motion to adjourn the meeting. Kyle Parvin seconded, and the meeting came to a close.

Jeff Lipinski, President

Megan Reel, Clerk Treasurer