

October 2016 Minutes

Members:

- Present: Laura Redding, Rick Homkes, Reba Casler, Jill Newby
- Absent: Beth Davis, Matt Johnson, Kyle Parvin, Ashley Wyrick, Erica Parvin, Sabrina Vary, Josh Welch
- Guests: Jason Hampshire
- Meeting started at 5:30 PM on 10/3/2016

Topics:

- Russiaville Town Park and other property naming resolution: A draft was discussed. Tabled until Kyle Parvin could be brought into the conversation.
- Eagle Scout Project update / Russiaville Town Park / Jason Hampshire: Update on plans to expand boundaries of Town Park. Swings and Geodome need more space around as per CPSC Handbook. Timeline for actual work is the third week in October. After some discussion regarding handicap access, Redding said that town would do, Hampshire does not need to.
 - ACTION ITEM: Homkes will send him two forms needed to keep track of hours for his project report.
 - ACTION ITEM: Redding will do the 811 for park (and pond).
- Park rehab: Discussion of project scope and possible fundraiser ideas. Discussion will continue.
- Signage grants: Discussion of possible sources of money for park signage. Discussion will continue.
- Community Foundation Grant / Wellness and Beautification: Discussion with action items. Casler will ask Vary to mark a spot for bench installation at Western Heights Pond. Flag pole at Stout Community Center will be installed by Bagwell since it uses a sleeve type installation. Reminder that solar light must be installed on top of pole. Status of banner purchase is unknown.
 - ACTION ITEM: Casler will ask Vary to mark a spot for bench installation at Western Heights Pond.
 - ACTION ITEM: Homkes will work with M Reel on fire hydrant setback and flag pole installation.
- Recreational Trail Program grant: Update on meeting with IDNR was made by Redding. Russiaville is still in the running for the grant. W9 and Direct Deposit forms need to be filled out. Also discussion of ADA requirements for the project. Newby recommended that ADA be specifically mentioned in any construction manager contract.
 - ACTION ITEM: Redding will work with M Reel on getting W9 and DD submitted.
- Treasurer: Ashley Wyrick will be the new treasurer. Discussion that any donation checks should be copied before turned into the town. Also discussion on the \$975 donations from '14 that has not yet been transferred to the Park & Tree Board fund for tree planting. Homkes reported that Town Council approved spending by the P&T Board of up to \$500 without council approval if K Parvin approves. It was noted that this was more Homkes was going to ask for.
- Safety vests: After some discussion of sizes and sample vest.
 - ACTION ITEM: Homkes will work with M Reel to get these ordered in X, XL, and XXL only.

- IDNR Five Year Plan: Discussion on what to do next. A public meeting is required. After some discussion it was decided to pick 10/27/16 at 5:30 for the meeting date and time. This is before the planning meeting held by Keiser Consulting.
 - ACTION ITEM: Redding will make public meeting announcements.
- Community Center: Some discussion of replacing the mulch with rock in the circle. Volunteers will be needed to spread the rock. Discussion of renter issue, fire code, and the difference between table seating and auditorium seating. Also reminder of blinds.
 - ACTION ITEM: Casler will work out a plan and notify / get some volunteers for the rock installation and will check on blinds.
 - ACTION ITEM: Welch will be contacted to request a web site text change on seating.
- Having no other business the meeting adjourned.