

Town of Russiaville, Indiana  
Regular Council Meeting  
Russiaville Town Hall  
January 21, 2019

Council Present – Jeff Lipinski, Don Parvin, Rob Hewitt, Kyle Parvin, and Pat Reel. Corbin King, the town’s attorney was also present.

Jeff Lipinski opened the meeting.

Kent Milburn gave prayer, and Don Parvin led everyone in the Pledge of Allegiance.

Election of officers for the 2019 council – Don Parvin made a motion to have Jeff Lipinski remain as council president for 2019. Rob Hewitt seconded, and the motion carried with Don, Rob, Kyle, and Pat voting for passage. Rob Hewitt made a motion to have Don Parvin remain as council vice president for 2019. Kyle Parvin seconded, and the motion carried with Rob, Kyle, and Pat voting for passage.

Minutes from last meeting and one special meeting were approved.

Plan Commission – No one was present to report.

Board of Zoning Appeals – No one present to report. There is a vacancy on this board that needs to be filled.

TIF Board – Jeff Lipinski stated that since Pat Reel is now on the council, he has to be replaced on the TIF Board. Jeff said he has appointed Roger Waddell to fill the vacancy.

Don Parvin asked Myrna Claar, who was present at the meeting, if she would be interested in filling the vacancy on the Board of Zoning Appeals. Myrna said she was not sure as she didn’t know what all it involved. Don briefly explained what the board did, and Jeff added they typically have to meet maybe once or twice a

year if that. Myrna Claar agreed to fill the spot on the Board of Zoning Appeals, if someone would guide her in this.

Don Parvin made a motion for Myrna Claar to fill the vacancy on the Board of Zoning Appeals effective immediately. Rob Hewitt seconded, and the motion carried with Don, Rob, Kyle, and Pat voting for passage.

Jeff Lipinski said this should be the first year we are able to collect TIF monies.

Don Parvin thanked everyone involved that worked on the TIF. It was a huge project.

Russiaville Historical Society – No one was present, but Jan Koloszar sent an email that said she had nothing new to report.

Park and Tree Board – Jill Newby was present and asked if the council had received the list of accomplishments and goals from 2018. They all had. Jill said she had ordered and received to signs to put out by the Recreational Trail site. One for keeping your pets on a leash and picking up after your pets, and the other says caution-under construction. They haven't been put up yet but she is hopeful the Town workers will get to that soon.

There have been 2 trees planted in the Russiaville Town Park.

Jill said she and Reba Casler had met with Vonda Carter about the Community Center. Vonda said she would like to have a cabinet that she could put extra supplies in that could be locked as people have stole some things in the past. Jill said we cannot just leave them in the supply closet because they have to get in there to get to the brooms and other cleaning things.

Don Parvin said he thought you could get those for about \$120.00. Don Parvin made a motion to purchase a cabinet for this. Rob Hewitt seconded, and the motion carried with Don, Rob, Kyle, and Pat voting for passage.

Jill said they also talked about a deeper cleaning at the community center. They are thinking maybe once or twice a year for this. Pat Reel asked about getting bids for this. Jill said Erica Parvin is working on this, but they don't have anything yet.

Summer Fest – No one was present to report.

Streets and Wastewater – a written report was given. Craig Thompson added to this by saying they got the line to the Community Center fixed. They are just waiting for the new manhole to be set and then this line will be tied into the new manhole.

Don Parvin asked about salting the main thoroughfares more. Craig said he had put down extra salt, but when the temps are so cold and the sun is not out it just doesn't work well.

Jeff Lipinski asked how much plowing they had done. Craig gave a quick overview of when they had plowed and salted from the past weekends snow.

Pat Reel said he would like to have the guys to be able to bank some of their comp time. They can't use it in the same week they earn it, so if they had some banked that they could use it would be better. Jeff Lipinski said for them not to bank any more than 40.

Marshal Report – a written report was given. Randy Vannatter was present.

Don Parvin asked about the Kinsey Drive driveway issue. Randy stated they had told the homeowners in front, they block the driveway because of emergency vehicles that may need to get through there. Megan Reel stated the homeowners were present in the audience if they had anything to say that now would be the time since we were talking about it.

Ken Dunnuck is the owner of 647 Kinsey Dr. (back house). He said he has the title to the house, but this does not state there is a shared driveway. Randy Vannatter said the people in the front house and the people that are buying Mr. Dunnuck's house have been going back and forth with letters about this issue. Randy's opinion is that they gravel off of Fourth Street and get to their house that way. The new people in Mr. Dunnuck's house do not want to do this. Randy said they are getting several calls to this address about the same thing. Randy said this is a civil matter and will have to be handled in court. Mr. Dunnuck said the lady that originally lived there put a house to the north of her house and sold it to family, and they shared the driveway. Rob Hewitt said Theresa Oaks originally built the house at 647 Kinsey Dr. and the house to the north was built for her parents so they just shared the driveway.

Don Parvin said there is nothing the Town can do, he stated they would have to go to court over this matter.

Leonard Ricci is the owner of 645 Kinsey Dr. (front house). Randy stated they only thing they could do at this time is put the people in the back on trespass if they go

through the front houses driveway to get to their house. Randy said Mr. Ricci's wife stated she didn't want to do that. Mr. Ricci does not know of any paperwork for the shared driveway either. Jeff Lipinski said he was sorry that the Town couldn't be of more assistance with this.

Don Parvin asked Randy about a camera issue he was having. Randy said they are trying to fix this so that it is the best utilized for when they need it.

Treasurer's Report – Fund report was given. Megan reel added there was not an appropriation report this month as the numbers were skewed from end of year to now. She also said thank you to Randy Vannatter, Pat Reel, and Harlee Reel for helping her burn all the old records that SBOA said she could get rid of.

Dave Kieser – They are working on specs for the RBDG sidewalk and lighting project. Jeff Lipinski asked when this grant would be funded. Dave said it is already funded, we just need the government to go back to work. Stormwater preliminary engineering report drainage layouts are being worked on. Recreational Trail project should be completed in spring of 2019. They are working on the designation for the National Registry of Historic Places for the Interurban Station. The first pass is done and the state is currently reviewing it. The Heritage Support Grant is due February for the inside of the Interurban building. They are working on the PER (data collection and working on study) for the Wastewater Treatment Plant. They are working on the Wastewater Asset Management Plan for the New London project. They did the 2019 Community Crossings Project bid packets and put the bid in the paper. They have had a few calls on this project already. Pat Reel asked why it got bid this way this year, when Craig has always done it in the past and done a good job with it. Don Parvin said it was because it was over \$150K. Pat asked what it was last year. Craig said it was over \$150K last year too. Don said we want to say consistent with what we are doing. Pat said Craig has done this for the past 3 years we have done it. Don said Craig and he had done it. Pat agreed with this, but wanted to know why we were now paying someone to do it when Craig and Don have handled this in the past and to the specifications that it need to be. Don asked if Pat wanted to do away with the bid packet. Pat said it is already done now, he didn't know anything about the bid packet until it was already done and posted.

Dave Kieser presented a proposal for and annexation study. The proposed cost will be \$6,000.00. The council reviewed it and Jeff Lipinski said they would take it under advisement.

Jeff Lipinski said he had talked to Steve Jones about the sign at the corner of Seward and Union Streets. Jeff said he is being very reasonable about it. Jeff noticed he has taken some of the stuff off the sign, so he is not sure what he is doing with it. Jeff Stated that Steve's contention is that the fence sticks out farther than the sign. Kyle Parvin said you could see though the fence. Jeff told him they are just trying to make it safe for everyone. Jeff is hopeful this will be settled in a couple of weeks.

New London Grant – Colleen from Mendenhall & Assoc. is present with pay application #2 from Davidson Excavating. Jeff Lipinski asked what percentage was done. Colleen asked if Ethel had sent us a progress report. Council did not have one, but Colleen found one for council to look at. Pat Reel said they were going to test the pipe in early February according to the report. They will pressurize it. Colleen said pay application #2 is in the amount of \$298,896.37 to be paid through the SRF loan. Don Parvin made a motion to accept application #2 for Davidson in the amount of \$298,896.37. Pat Reel seconded, and the motion carried with Don, Pat, Rob, and Kyle voting for passage.

Colleen had an invoice for Hometown Engineering in the amount of \$17,840.00 to be paid from the SRF loan. Don stated when she shows up, we will pay. Pat Reel made a motion to accept the invoice for Hometown Engineering in the amount of \$17,840.00 to be paid through the SRF loan. Rob Hewitt seconded. Don Parvin abstained. Motion carried with Pat, Rob, and Kyle voting for passage.

Colleen had an invoice for Taft Law Firm for bond council in the amount of \$9,000.00 to be paid from the SRF loan. Don Parvin made a motion to accept the invoice for Taft Law Firm in the amount of \$9,000.00 to be paid through the SRF loan. Kyle Parvin seconded, and the motion carried with Don, Kyle, Rob and Pat voting for passage.

Colleen also had a financial update from Mendenhall. Colleen stated she received the invoice from Taft just before she came tonight so the \$9,000.00 is not off of it yet.

Ordinance 2018-11 for Traffic and Parking – Don Parvin said this will take some more time.

Speed Limit on 26 – Don Parvin said he talked to INDOT about this. This is an issue on the East and especially the West side of Town. There is a 55-mph speed limit in town and it should not be, INDOT said they would take care of this so that it is gradual coming in and going out.

Jeff Davidson was present to talk about the force main by Ron Shepherd's. Jay Miller farms the Fulk side field. He thinks there is a possibility that there was a tile hit, he said he hasn't seen water stand there before. There is a tile that comes from the west to the east side. They have a proposal to dig it up on the east side of the road. They can dig now to see if it is busted there, and they can just fix it. If it is not there and they have to video under the road and back to the west to see if they can find something. If they have to do everything including the video, it will cost \$12,800.00. This would cost the town, so it is council decision. Rob Hewitt said the inspector didn't have any evidence of us hitting anything. Ethel raised the pipe up to the minimum depth while going through there. Rob doesn't want to spend \$12K to look for a problem that may or may not be there. Kent Milburn said water has stood on Toad Warden's side (west side) since long before he died.

Jeff Davidson said that Ethel said to get a price for this. Ethel also told Jeff she did not think they hit the tile as they were well above it. Jeff Lipinski said they were not going to take any action at this time. Pat Reel said it would show itself this spring if something happened as there would be a suck hole show up.

Kubota – The lease is up on this in May. Craig said there are several options that we could look at. They will get together and bring something next month to the meeting.

Arbor Day Resolution 2019-01 – Rick Homkes was present and said this is the 11 year we have done this. We are Tree City USA. There will be an Arbor Day

celebration at the library on Arbor Day, April 26, 2019. Rob Hewitt made a motion to accept 2019-01. Kyle Parvin seconded, and the motion carried with Rob, Kyle, Don, and Pat voting for passage.

Year-end reports – Megan stated it would be better to wait until end of year is done on the books. Tabled to the end of February.

Fire Dept. rating – Don Parvin said he has become aware that the Russiaville Volunteer Fire Dept. ISO rating has went up from a 4 to a 5. This affects people's insurance rates. Pat Reel has asked at the Fire Dept. but has heard nothing as to why this has happened.

Ryan Smith, the new superintendent for our area, and Jeff Fager from Indiana American Water were here to present checks – one for the Town of Russiaville for \$1,000.00 and another to the Russiaville Historical Society for \$1,000.00. Don Parvin asked for council's input on giving \$500.00 to the park board and \$500.00 to community outreach from the \$1,000.00 given to the town. Council members were unsure if they wanted to do that, so for now the \$1,000.00 for the Town will be taken under advisement as to what to do with it.

The Kokomo Humane Society contract was presented. The contract is the same as last year. Don Parvin made a motion to accept the Humane Society contract for 2019. Pat Reel seconded, and the motion carried with Don, Pat, Rob, and Kyle voting for passage.

There being no further business to be brought before the council, and no more comments from council or guests, the claims were presented and approved. Don Parvin made a motion to adjourn the meeting. Pat Reel seconded, and the meeting came to an end.

Jeff Lipinski, President  
Megan Reel, Clerk Treasurer